



Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai-600048

Ph: +91 44 2747 6300

Fax: +91 44 2747 6301

Email: recruit@iiitdm.ac.in

APPLICATION FOR NON-TEACHING POSTS

1. Post Applied	:		Affix Photograph with light background (5cm x 4.5cm)
2. Advertisement No	:	IIITDM/R/2/2012	
3. Name in Full (Capital Letters) (as in SSLC Certificate)	:		
4. Date of Birth (Enclose copy of SSLC Certificate)	:	___ / ___ / ___ DD MM YYYY Age: ___ Y ___ M	
5. Nationality	:		
6. Sex	:	MALE / FEMALE	
7. (a) Category	:	SC / ST / OBC / GEN (Tick appropriate Category)	
(b) Ex-serviceman (ES)	:	YES / NO (Attach certificate(s))	
(c) Person with Disability	:	YES / NO (Attach certificate(s))	
8. Address for Communication	:	State: Pin: Phone: Mobile: Email:	
9. Permanent Home Address	:	State: Pin: Phone: Mobile: Email:	
10. Name of Father / Husband	:		

11. Details of Education Starting from SSLC onwards:

Academic Qualification	Discipline	University / Institute / Board	Year & Month of Entry	Year & Month of Leaving	Full Time / Part Time / Correspondence	% of Marks & Class

12. Additional Qualification / Courses, if any (Typewriting, Shorthand, Computer Course, Apprentice Programs completed etc.,)

Course	Duration	Certificate / Organization	Whether Govt. approved	Mark & Class

13. Experience in Chronological order till the present employment:

Organization	Designation	From	To	Scale of Pay / Total Pay	Nature of Work

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14. Details of Demand Draft (Rs.100) attached:		:	No: Issuing Bank:	Date:	
(Drawn in favour of 'Registrar, IIITDM Kancheepuram' payable at CHENNAI .)					
15. Time Required to join, if offered the post		:			
16. Mention why do you like to join IIITDM?		:	(Attach a one page write-up)		
17. Names, Designation and Address with Phone, Email ID of three Referees (with whom you have interaction during your work or study period)					
18. Any other relevant information (attach additional sheets if necessary):					
19. I hereby declare that the information given above is true and correct to the best of my knowledge and belief and I fully understand that if it is found at a later date that any information given in the application is incorrect / false or if I do not satisfy the eligibility criteria, my candidature / appointment is liable to be cancelled / terminated. Place: Date:					
Signature of the Applicant					

20. Endorsement of the Present Employer :

The application of Mr. / Ms. _____ (Name and Designation of applicant) for the post of _____, at IIITD&M Kancheepuram is forwarded to the Registrar, Indian Institute of Information Technology, Design and Manufacturing (IIITD&M) Kancheepuram, Melakottaiyur, Chennai-600 048.

Date:

Signature of the Head of the Organization with seal

Enclosures:

**Number of Sheets
attached**

(i) Attested copies of SSLC & HSC	___
(ii) Attested copies of Degree / Diploma / ITI / others	___
(iii) Attested copies of previous employment certificate	___
(iv) Attested copies of SC /ST/OBC/PD/ES certificates	___
(v) One Page write up against item No. 16.	___
(vi) Demand Draft for Rs 100/-	___
(vii) Any other information	___
Total no. of sheets excluding main application	___

Submit the hard copy by post or in person to:

**The Registrar
Indian Institute of Information Technology Design
and Manufacturing
(IIITD&M) Kancheepuram
Melakottaiyur
Chennai-600 048**