

# Form: A13

INDIAN INSTITUTE OF INFORMATION  
TECHNOLOGY, DESIGN AND  
MANUFACTURING, KANCHEEPURAM



भारतीय सूचना प्रौद्योगिकी, अभिकल्पना  
एव विनिर्माण संस्थान, कांचीपुरम

(An Institute of National Importance, under MoE)  
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## OFFICE OF ADMISSION AFFAIRS

### Checklist for Document Verification – PhD Admission

Name : \_\_\_\_\_  
Application No : \_\_\_\_\_  
Category of PhD Admission : \_\_\_\_\_  
Department : \_\_\_\_\_

Note: Please bring the original certificates and one self-attested copy at the time of admission.

#### 1. Educational Documents:

- Marksheets of all Semesters – PG.
- Marksheets of all Semesters – UG.
- Consolidated Gradesheet – PG.
- Consolidated Gradesheet – UG.
- UG Degree Certificate.
- PG Degree Certificate.
- 12<sup>th</sup> Standard Marksheet or Diploma.
- 10<sup>th</sup> Standard Marksheet.
- Transfer Certificate (Original to be Submitted).
- Migration Certificate (Original to be Submitted).

#### 2. Personal Documents:

- Aadhar Card or any Government ID Proof.
- Certificate of category (SC/ST/OBC-NCL/EWS), if applicable, as per Government of India format, issued by the competent authority. Please note that:
  - If the candidate is unable to get the OBC-NCL/EWS certificate issued on or after April 1, 2022 his/her category will be changed to General and the seat of the candidate may be cancelled.
  - Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate.
  - ST certificates from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
- Medical Certificate as per Form A20.

3. Admission Documents :

- PhD Offer Letter.
- PhD Acceptance Letter.
- Institute Fee Paid receipt.
- Fellowship Document(NBHM/DST/NDF/CSIR).
- GATE/NET Score Card if available.
- Declaration by Parent & Local Guardian as per Form A15.
- Affidavit Cum Indemnity Bond as per Form A17 (Original to be Submitted).
- Anti-Ragging Affidavit.
- If any change of Name, Affidavit to be submitted (Original to be Submitted).
- Undertaking for Late Submission of Educational documents if any, as per Form A16.
- Undertaking by the candidate on OBC-NCL status in the prescribed format available on the information Brochure - Annexure C.
- The form of certificate to be produced by PwD candidates applying for appointment to posts under the Government of India, prescribed format available on the Information Brochure - Annexure D.
- Course Completion Certificate available on the Information Brochure - Annexure B.
- Income & Asset Certificate to be Produced by Economically Weaker Section available on the Information Brochure - Annexure E.
- Certificate from the reputed University / Institution/ Organization sponsoring their employees for Ph. D of IIITDM Kancheepuram - External scheme available on the Information Brochure - Annexure G.
- Particulars of Co-guide for External Registration Scheme available on the information Brochure - Annexure I.

Remarks :

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Signature of verifying official with a date

**DECLARATION**

I hereby declare that I have carefully read the instructions and particulars relevant to this admission and that the entries made in application form are correct to the best of my knowledge and belief. If selected for admission, I promise to abide by the rules and regulations of the Institute. I note that the decision of the Institute is final in regard to selection for admission and assignment to a particular field of study. The Institute shall have the right to expel me from the Institute at any time after my admission, provided it is satisfied that I was admitted on false particulars furnished by me or my antecedents prove that my continuance in the Institute is not desirable. I agree that I shall abide by the decision of the Institute, which shall be final.

Signature of the Candidate with a date

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(For Office use)

Joint Registrar(Academics)