

Bank A/c No _____

Roll No. _____

IFSC Code: _____, Bank _____

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING, KANCHEEPURAM

UNDERTAKING TO BE EXECUTED BY Ph.D. SCHOLARS FOR, AWARD OF TEACHING/RESEARCH ASSISTANTSHIP

I _____ son/daughter/wife of Sri. _____
residing at _____
admitted to the Ph.D. Research programme on _____
in the Department of _____ during
the academic session _____ am
thankful to the Institute for awarding me the Half-time Teaching / Research Assistantship of Rs.
_____ /- (Rupees _____ only) per
month for the academic year _____ and I hereby undertake that.

- I am not selected for any regular appointment/service and I am registering for Ph.D. programme of the Institute with the intention of completing the same. I am not and will not be in receipt of any salary or other financial benefits from any sources, except the Teaching / Research Assistantship during the period of my research work at this Institute.
- I will obtain prior permission of the Institute for appearing in any examination conducted by other Institutions / Universities/Public bodies.
- I will not apply for or accept any job without obtaining prior permission of the Institute.
- I will undertake to do eight hours of work per week related to teaching activities of the Department such as laboratory demonstration work, tutorials, evaluation of test papers, seminars, symposia, etc. and in the academic research projects of the faculty members of the Department as assigned to me by the Head of the Department / Guide.
- I understand that the continuation of the Award for each semester is contingent on
 - I. my satisfactory work performance during the preceding semester(s) in the discharge of my responsibilities in teaching and research assignments.
 - II. my satisfactory academic performance and progress during the preceding year / semester in my registered degree programme as assessed by the Doctoral Committee, according to the procedures laid down by the Senate.
- I also understand that the Award will be terminated at any time if my performance in the duties or the progress in my research work is judged to be unsatisfactory / also understand that the Teaching / Research Assistantship will cease from the date of my completing the final viva-voce examination for the award of Ph.D. degree to me.
- I am eligible for 8 days casual leave and 15 days vacation leave in a calendar year.
- I am also eligible for Special Leave as follows
 - a. leave with Assistantship for the duration of Meetings / Conferences, etc and the days required for travel to and from such meetings / conferences, etc. with prior approval of the Head of the Department / Institute.
 - b. Maternity leave (applicable to women scholars only) at a time with - full half-time assistantship once during the tenure of the assistantship.
- I also agree to undertake to abide and be bound by all and everyone of the terms of the

existing rules and conditions governing the award of the Teaching / Research Assistantship subject to the modifications, alterations, amendments and additions as may be made to them from time to time. .

- I also agree to undertake that I shall follow the rules and regulations as prescribed and as may be amended from time to time by the Senate with respect to Ph.D. programme of the Institute.
- I hereby agree and undertake that I will not apply for or obtain or cause or permit any other person to apply for or obtain a patent for an invention based on the research work save with the written permission of the Director, Indian Institute of Information Technology Design and Manufacturing (IIITD&M) Kancheepuram.

I have already deposited the first installment of fees of Rs. _____ vide Receipt No. _____ dated _____ and commenced attending the programme from _____ F.N.

Signed in my presence (Guide)
The date of joining as given above is also confirmed.

Signature of Scholar
Date :
Dept.:

To
Academic Section