

### LEAVE APPLICATION (M.Tech./DD (HTTA)/Ph.D)

Date:

1. Name of the Student / Scholar : \_\_\_\_\_
2. Roll No: \_\_\_\_\_
3. Course: \_\_\_\_\_ (M Tech / DD (HTTA) / Ph. D – HTRA or Project)
4. No. of Days of leave ..... Days (From.....to.....)  
(for ½ day specify FN / AN)
5. Reason for leave :
6. If on Medical ground whether Medical Certificate attached: YES / NO

Signature of the Applicant

Signature of the Guide (for Ph.D) / HoD

(for PG and DD)

Signature of the PIC Research / Dean (Acad.)

(for HTTA/HTRA)

Signature of the Dean (SRICCE)

(for Project Scholar)



भारतीय सूचना प्रौद्योगिकी अभिकल्पना,  
एवं विनिर्माण संस्थान, कांचीपुरम



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,  
DESIGN AND MANUFACTURING, KANCHEEPURAM

### LEAVE APPLICATION (M.Tech./DD (HTTA)/Ph.D)

Date:

1. Name of the Student / Scholar : \_\_\_\_\_
2. Roll No: \_\_\_\_\_
3. Course: \_\_\_\_\_ (M Tech / DD (HTTA) / Ph. D – HTRA or Project)
4. No. of Days of leave ..... Days (From.....to.....)  
(for ½ day specify FN / AN)
5. Reason for leave :
6. If on Medical ground whether Medical Certificate attached: YES / NO

Signature of the Applicant

Signature of the Guide (for Ph.D) / HoD

(for PG and DD)

Signature of the PIC Research / Dean (Acad.)

(for HTTA/HTRA)

Signature of the Dean (SRICCE)

(for Project Scholar)