

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND MANUFACTURING,  
KANCHEEPURAM**

**Application for Financial Assistance Scheme for Students/Scholars to present research papers  
at International/ National Conferences/Workshop, etc  
(Please tick whichever is applicable)**

**A) Details of the Student**

1. Name :  
2. Roll Number :  
3. Programme : B. Tech / M. Tech. / Ph. D  
Branch:  
4. Date of joining / Registration :  
(month & year)

**B) Details of the International/ National Conferences/Workshop, held in India etc**

1. Title :  
2. Organized by :  
3. Duration : From \_\_\_\_\_ To \_\_\_\_\_  
4. Venue :

**C) Details of the Paper**

- (a) Whether accepted for  
Oral / Poster presentation? :  
(b) Name(s) of Co-author(s) with  
designation(s) :  
(c) Whether Co-author(s) is/are attending? :

- D) Whether any conference visits made**  Yes  No  
during the calendar year? If yes, details

**E) Duration :**

Details of proposal of the leave or with attendance to be availed  
during this period (to be specified) : From \_\_\_\_\_ To \_\_\_\_\_

(maximum of two days before & after the conference days only will be permitted for out station events)

- F) Registration Fee** :  
(TA / DA as per rules in force)

- G) Whether the lodging / Boarding charges are included in the registration fee. (Yes / No)**

- Encl: 1. Acceptance letter  
2. Copy of full paper or abstract  
3. Reviewers comments and reply  
4. Conference details (Registration fees / Venue, etc.)

Signature of the Student/Scholar & Date:

(to be certified & forwarded by Faculty Advisor / Guide)

(Signature of FA/Guide)

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APPROVED / NOT APPROVED

Director